

**COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE
COMMITTEE BUSINESS AND ANNUAL REPORTS
Updated 18 August 2017**

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Reports which are overdue are shaded (in blue).

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
1	Housing and Environment Committee 26/08/14 Article 13	<u>Haudagain Improvement Scheme</u> To request officers to provide regular updates to the Communities, Housing and Infrastructure Committee advising on how the relocation of tenants was progressing.	Service Update will be available in August	Head of Communities and Housing	Ongoing
2	Communities, Housing and Infrastructure Committee 27/08/15 Article 30	<u>North East of Scotland Road Casualty Reduction</u> At its meeting of 27 August 2015 the Committee resolved, amongst other things, to note the current position with regard to Road Casualty figures as detailed in the instruct officers to develop by October 2015 a formal strategy and associated action plan on a collaborative basis across the key agencies, including engagement and approval through the relevant Community Safety Partnership networks, and report back to a future committee.	Officers from Aberdeen City Council, Aberdeenshire, The Moray Council, Police Scotland, Scottish Fire and Rescue Service, Nestrans, Transport Scotland and NHS Grampian have been involved in these discussions and have in essence formed a North East of Scotland Road Casualty Reduction Lead Officers Group to focus on how our work will contribute to achieving the national targets for road casualty reduction in line with the National Framework. All parties have contributed positively to these discussions and have focussed on the overall policy position that all of the key agencies work within with specific reference to Single Outcome Agreements and Community Planning Partnership working. This work also incorporates setting objectives and targets for meeting the national targets. Officers expect these discussions to conclude in Autumn 2017	Head of Public Infrastructure and Environment	25/08/2016

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			with a further report back to committee in November 2017.		
3	Council 11/05/16 Article 21	<u>Roads Hierarchy</u> At its meeting of 11 May 2016, Council agreed to instruct officer to engage with stakeholders on the proposed framework and intended hierarchy including an online consultation with stakeholders and the public, and report back to the appropriate Committee after the Summer recess.	A report is on the agenda	Head of Planning and Sustainable Development	01/11/16
4	Communities, Housing and Infrastructure 24/05/17	<u>Heat Network Torry - Phase 1</u> At its meeting of 24 May 2017, the Committee resolved amongst other things to instruct the Head of Land and Property Assets to present a full business case to a future meeting of Communities, Housing and Infrastructure.	Report expected November	Head of Land and Property Assets	01/11/16
5	Communities, Housing and Infrastructure 24/01/17	<u>Shaping Middlefield Triangle Site</u> At its meeting of 24 January 2017, the Committee resolved amongst other things to instruct council officers to develop a detailed business case working in collaboration with the local community and report back to the August Committee cycle.	A report is on the agenda	Head of Communities and Housing	29/08/17
6	Communities, Housing and	<u>Bus Gate Bedford Road</u> Committee resolved to instruct the Roads	The Bedford Road bus gate was introduced in coordination with the Access from the North	Head of Public Infrastructure	16/05/17

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	Infrastructure 01/11/16 Article 16	Infrastructure Manager to submit a report detailing the options for allowing taxis to have access to the bus gate on Bedford Road including details on the statutory process which would be required to a future meeting of the Committee.	(Third Don crossing) project, and the impact of the bus gate on the road network is very much interrelated with the creation of the new crossing. Officers believe that the review of the Bedford Road bus gate and the review of the Third Don crossing project are interdependent and therefore it is appropriate to submit the report to the same committee. As the report on the Third Don Crossing Project is not due to be reported to the CH&I committee until November resources have been reallocated from the review of the Bedford Road bus gate which will now also be reported to the November CH&I Committee	and Environment	
7	Communities, Housing and Infrastructure 24/01/17	<u>Supported Bus Services</u> At its meeting of 24 January 2017 the Committee resolved amongst other things to instruct officers to further report on options of reallocating the savings from termination of the service 95, towards other potential routes with an identified social need.	Recommended for removal this was reported to Council	Head of Planning and Sustainable Development	29/08/17
8	Communities, Housing and Infrastructure 24/05/17	<u>Bus Lane Enforcement</u> At its meeting of 24 May 2017, the Committee resolved amongst other things to instruct the Interim Head of Planning and Sustainable Development to report back after the close of 2017/18 with a progress report against the 2017/18 programme including the actual	Report expected May 2018	Head Planning and Sustainable Development	May 2018

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
		expenditure.			
9	Council 22/02/17	<p><u>Housing Revenue Account</u></p> <p>At its meeting of 22 February 2017, Council resolved amongst other things to instruct the Interim Director of Communities, Housing and Infrastructure to undertake a full strategic review of service delivery in relation to the Housing Revenue Account and report back to the Communities, Housing and Infrastructure Committee on 8 November 2017.</p>	Report expected November	Director Finance Officers /	08/11/17
10	Council 15 March 2017	<p><u>City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy</u></p> <p>At its meeting of 15 March 2017, Council resolved amongst other things to delegate authority to the Head of Public Infrastructure and Environment to commence the statutory consultation for the Stopping Up Order relating to the slip between Rosemount Viaduct and Union Terrace and report back the results to the first available Communities, Housing and Infrastructure Committee.</p>	A report is on the agenda	Head of Public Infrastructure and Environment	29/08/17
11	Council 15 March 2017	<p><u>City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy</u></p>	Officers continue to work on the potential transport options for Union Terrace and will report back to the first available Communities, Housing and Infrastructure Committee once a preferred option is identified and associated	Head of Economic Development	29/08/17

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
		At its meeting of 15 March 2017, Council resolved amongst other things to note that the Head of Public Infrastructure and Environment following consultation with the Head of City Planning would progress transport options for Union Terrace and report back to the first available Communities, Housing and Infrastructure Committee on a preferred option and associated Traffic Regulation Order recommendations.	Traffic Regulation Order recommendations are determined. The transport options are currently being reviewed by officers and it expected that a report on the recommended option will be made by the end of the year. Report expected January		
12	Communities, Housing and Infrastructure 24 May 2017	<u>Blue Badge Enforcement Officer/Misuse of Residents and Business Parking Permits</u> At its meeting of 24 May 2017, the Committee resolved amongst other things to instruct officers to report back to committee on 29 August 2017 for approval to tender according to service specification.	A service update is available	Head of Communities and Housing	29/08/17
13	Communities, Housing and Infrastructure 24 May 2017	<u>Community Learning and Development – Strategic Plan</u> At its meeting of 24 May 2017, the Committee resolved amongst other things to instruct the Head of Communities and Housing to submit a report to the Communities, Housing and Infrastructure Committee by September 2018 to ensure that the new Partnership Forums have delivered on the plan and to approve the	Report expected September 2018	Head of Communities and Housing	September 2018

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
		priorities of CLD Plan 2018-2021.			
14	Communities, Housing and Infrastructure 24 May 2017	<u>Play Area Refurbishment 2017-18</u> At its meeting of 24 May 2017, the Committee resolved amongst other things to instruct officers to report back to Communities, Housing and Infrastructure Committee at or around year end to advise of expenditure made within 2017/18 and cumulative expenditure against initial estimate.	Report expected March 2018	Head of Public Infrastructure and Environment	March 2018
15	Communities, Housing and Infrastructure 24 May 2017	<u>Homeless/ Temporary Accommodation Strategy</u> At its meeting of 24 May 2017, the Committee resolved amongst other things to instruct officers to report to Communities, Housing and Infrastructure Committee in January 2018 with a four year homelessness strategy.	Report expected January 2018	Head of Communities and Housing	January 2018
16	Petitions Committee 14 June 2017	<u>Refuge Crossing at North Deeside Road</u> At its meeting of 14 June 2017, the Committee agreed that a report be submitted to the Communities, Housing & Infrastructure Committee providing information on the feasibility and costs of providing a refuge crossing on North Deeside Road.	Report expected November	Head of Public Infrastructure and Environment	November 2017
17	Petitions	<u>Introducing a 20 MPH speed limit on</u>	Report expected November	Head of Public	November 2017

	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>
	Committee 14 June 2017	<u>Lower Gray Street</u> At its meeting of 14 June 2017, the Committee agreed that officers continue the ongoing review of Gray Street and the surrounding area, and report any proposed changes to the speed limit to a future Communities, Housing and Infrastructure Committee within the Small Scale Traffic Management report and to investigate whether it would be possible to extend the mandatory 20 MPH to all other neighbouring streets.		Infrastructure and Environment	
18	Council 21 June 2017	<u>Bus Service Options</u> At its meeting of 21 June Council agreed to instruct the Interim Director of Communities, Housing and Infrastructure to report to the Communities, Housing and Infrastructure Committee in August 2017 with a proposal for a revised Quality Partnership for public transport.	A report is on the agenda	Head of Planning and Sustainable Development	August 2017
Annual Reports					
1	Housing and Environment 29/10/03 Article 10	<u>Private Sector Housing – Enforcement Funding</u>	To request the Director of Communities, Housing and Infrastructure to bring further annual reports to Committee on future developments (or earlier as required) Service update expected August	Head of Communities and Housing	August 2017
2	Housing and Environment	<u>Aberdeen in Bloom</u>	To report each year on the Aberdeen in Bloom campaign.	Head of Public Infrastructure	November 2017

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				and Environment	
3	Housing and Environment 14/01/14	<u>Countryside Ranger Service Five Year Plan</u>	To receive an annual report on the Countryside Ranger Service Annual Report.	Head of Public Infrastructure and Environment	January 2018
4	Housing and Environment 19/11/09 Article 27	<u>Responsible Dog Ownership</u>	To instruct the Director of Communities, Housing and Infrastructure to provide an annual update report on responsible dog ownership to the Communities, Housing and Infrastructure Committee.	Head of Communities and Housing	January 2018
5	Housing and Environment 01/03/11 Article 34	<u>Air Quality Action Plan</u>	To instruct the Director of Communities, Housing and Infrastructure to report annually on progress.	Head of Communities and Housing	January 2018
6	Communities, Housing and Infrastructure 13/01/15 Article 18	<u>Sponsorship of Business Awards</u>	To request an annual report on the impact of the business award sponsorship activity. A report is on the agenda	Head of Economic Development	August 2017
7	Communities, Housing and Infrastructure 15/03/16 Article 19	<u>Environmental Noise Action Plan Update</u>	To instruct relevant officers within the Communities, Housing and Infrastructure Service to continue with the implementation of the Noise Action Plan and report annually on progress. Service Update will be available in August	Head of Communities and Housing	May 2017
8	Communities	<u>Memorandum of Understanding with</u>	At its meeting of 20 January 2016 the	Head of	January 2017

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	Housing and Infrastructure 20/01/16 Article 21	<u>Pemba, Mozambique</u>	<p>Committee resolved amongst other things to request officers to report annually to Committee to review outcome achieved as a result of the MOU.</p> <p>Despite significant efforts from Aberdeen City Council and the Mozambique High Commission in London, it has not yet proved possible to secure a date for the signing of the Memorandum of Understanding with Pemba. Recent discussions with the High Commission suggest that both the Mozambique Government and local administration in Pemba are still keen to proceed. The intention is still to host a signing ceremony in Aberdeen, with dates in July and August 2017 now being explored. A full report on the MoU with Pemba and proposed actions to support it will be brought to CH&I Committee once the agreement is signed.</p> <p>A report is on the agenda 'Emerging Markets'</p>	Economic Development	
9	Communities Housing and Infrastructure 24/05/17	<u>Buildings Performance Policy</u> At its meeting of 24 May 2017, the Committee resolved amongst other things to instruct officers to undertake scrutiny of policy compliance and report back with an annual review.	Report expected May 2018	Head of Planning and Sustainable Development	May 2018
10	Communities, Housing and Infrastructure 25/08/16 Article 34	<u>World Energy Cities Partnership Annual Report</u> At its meeting of 25 August 2016, the Committee resolved amongst other things to instruct officers to report annually on the activities of the WECP.	A report is on the agenda	Head of Economic Development	August 2017
11	Communities,	<u>Draft LTS Costed and Delivery Action</u>	Report expected November	Head of	November 2017

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	Housing and Infrastructure 25/08/16 Article 39	<u>Plan</u> At its meeting of 25 August 2016, the Committee resolved amongst other things to instruct officers to report back with an update of the delivery of the plan on an annual basis.		Planning and Sustainable Development	
12	Council 06/10/16 Article 6	<u>Powering Aberdeen</u> At its meeting of 6 October 2016, Council resolved to instruct the Director of Communities, Housing and Infrastructure to submit an annual report on progress in implementing Powering Aberdeen to the Communities, Housing and Infrastructure Committee.	A report is on the agenda	Head of Planning and Sustainable Development	November 2017